



401 N 7th Street P.O. Box A Plattsburg, MO 64477

Phone: 816-930-2171 Fax: 816-930-8111

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APPLICATION FOR EMPLOYMENT

Prospective Employer ("the Company") is an equal opportunity employer, dedicated to a policy of non-discrimination in employment on any basis including race, creed, color, age, sex, religion, national origin, marital status, physical or mental handicap or arrest records. This application will remain effective for a period of thirty (30) days or until the position is filled.

PERSONAL INFORMATION

Date: _____

Applicant: _____

Last

First

Middle

Present address: _____

Street

City

State

Zip

Phone: (____) _____ Are you 21 years old or older? Yes _____ No _____

Are you authorized to work in the U.S.? Yes _____ No _____ Referred by: _____

State the name of any relatives, other than spouse, already employed by this company; _____

POSITION DESIRED

Position: _____ Date you can start: _____ Salary desired: _____

Have you previously worked for this company? Yes _____ No _____ If so, from _____ to _____

Reason for leaving: _____ Former supervisor at this company: _____

How did you learn of this opening? _____

EDUCATION

Name and location of school:

Circle last year completed

Did you graduate?

High School:

1 2 3 4

Yes _____ No _____

College:

1 2 3 4

Yes _____ No _____

Trade, Business:

1 2 3 4

Yes _____ No _____

Other education or training: _____

Other specialized skills: _____

Have you ever been convicted of a crime? Yes _____ No _____

If yes, give details, including date(s): _____

A "yes" answer will not automatically disqualify you from employment. We will consider the nature and date of the offense and the job for which you are applying for job-related purposes only, and only to the extent permitted by applicable law.

WORK EXPERIENCE

Please list all previous employment, beginning with the most recent. If you need more room, you may attach another sheet of paper.

Employer: _____ Address: _____

From _____ To _____ Position held _____

Duties: _____ Reason for leaving: _____

Manager's name & title: _____ May we contact? Yes _____ No _____

Employer: _____ Address: _____

From _____ To _____ Position held _____

Duties: _____ Reason for leaving: _____

Manager's name & title: _____ May we contact? Yes _____ No _____

Employer: _____ Address: _____

From _____ To _____ Position held _____

Duties: _____ Reason for leaving: _____

Manager's name & title: _____ May we contact? Yes _____ No _____

REFERENCES

Name	Address	Number of Years Acquainted	Phone Number

I certify that the foregoing statements are true and correct. I agree to supply my SSN and a copy of my driver's license and I authorize the Company to make investigation of my person or employment history and authorize any present/former employer, person, firm, corporation, credit agency or government agency to give the Company any information they may have regarding me, and I understand that any misrepresentation, or omission shall be cause for dismissal. In consideration of the prospective employer review of this application, I release the Company and all providers of information from any liability as a result of furnishing and receiving this information. I further agree, that, if employed, I will conform my conduct to the Company's rules, regulations and personnel policies. I understand that no personnel recruiter, interviewer or other representative other than an officer of the Company has authority to enter into any agreement for employment for any specified period of time and that any employment manuals or handbooks that may be distributed to me during the course of my employment shall not be construed as a contract. I further understand that nothing contained in this application or the granting of an interview creates a contract for either employment or providing any benefit, and that I have the right to terminate employment at any time and that the company has the same right.

Signature _____ Date _____